

IMPORTANT PROPERTY TAX INFORMATION

CITY OF ST. CLOUD

APPLICATION FOR HOMESTEAD CLASSIFICATION

This form is required to be filled out by all mobile home owner occupants and their spouses.

PIN NUMBER (OFFICE USE ONLY)

Date of Application _____

Park Name:

Lot Number:

Mailing Address:

City, State, Zip: St. Cloud, MN

Owner/Applicant #1 Name:

Social Security #:

Marital Status of Owner/Applicant #1:

Telephone Number:

Owner/Applicant #2 Name:

Social Security #:

Marital Status of Owner/Applicant #2:

Telephone Number:

Relationship of Owners/Applicants:
(Example: spouse, child, grandchild, no relation, etc.)

Are all applicants Minnesota residents? Yes ___ No ___

*If there are more than two owner occupants/spouses in the mobile home please list them on a separate sheet of paper and attach it to this application.

What was your previous address:

Did you file for homestead at the previous address? Yes ___ No ___

What date did you purchase this home?

Purchase Price:

What date did you occupy this home?

Who was the previous owner of this mobile home?

Has the Certificate of Title been transferred into your name? Yes ___ No ___

If no, please list the name of the person who has the title to the mobile home:

Size of the mobile home: _____' X _____'

A copy of the Certificate of Title for your mobile home must be included with this application.

Owner/Applicant's Signature _____ Date _____

Owner/Applicant's Signature _____ Date _____

Return this application along with a copy of the Certificate of Title within 5 days to: St. Cloud City Assessor's Office
400 2nd Street South
St. Cloud, MN 56301
Phone: (320) 255-7203 Fax: (320) 255-7205
Email: assessor@ci.stcloud.mn.us

FOR OFFICE USE

Homestead Approved? Yes ___ No ___ By _____ Date _____

For Year

_____ Met Full-Year Homestead Requirements Yes ___ No ___
_____ Met Mid-Year Homestead Requirements Yes ___ No ___

Comments:

Applying for the owner occupied homestead classification

How to apply

To apply for the homestead classification for your residence, you must fill out this application. To qualify for the homestead classification, you must:

1. Be one of the owners of the property listed on this application.
2. Occupy the property listed on this application as your primary residence.
3. Be a Minnesota resident.

Your county assessor will determine if you are a Minnesota resident for homestead purposes. Some of the conditions that may be used to determine your residency status include:

- Are you registered to vote in Minnesota?
- Do you have a valid Minnesota driver's license?
- Do you file a Minnesota income tax return?
- Do you list property in Minnesota as your permanent mailing address?
- Do your children, if any, attend school in Minnesota?
- Are you a resident of any other state or country?

Application deadline

The homestead application must be turned into the county assessor's office by December 15 to be eligible for the homestead classification for taxes payable in the following year.

Required information

Minnesota Statutes, section 273.124, subdivision 13 requires Social Security numbers and signatures of **all owners occupying the property and each owner's spouse that occupies the property** to be listed on this application.

Additionally, each owner's spouse who occupies the property also must be listed on the homestead application even if the owner's spouse is not listed as an owner on the deed of record.

If there is not enough space on the application for all required signatures and Social Security numbers, please use an extra sheet and include it with the application.

How we use information

The Social Security numbers or affidavits or other proofs of property owners and spouses are private data. Minnesota Statutes, section 273.124, subdivision 13, authorizes the collection of Social Security numbers and signatures of all applicants, including spouses, on homestead applications.

The county assessor may share the information contained on this form with the county auditor, county treasurer, county attorney, Commissioner of Revenue, or other federal, state or local taxing authorities to verify your compliance with this and other tax programs.

You can refuse to provide the information on this form. However, failure to provide this information may result in a fractional homestead or denial of the homestead classification.

Penalties

Making false statements on this application is against the law.

Minnesota Statutes, section 609.41 states that anyone giving false information in order to avoid or reduce their tax obligations is subject to a fine of up to \$3,000 and/or up to one year in prison.

In addition, the property owner may be required to pay all tax which is due on the property based on its correct property class, plus a penalty equal to the same amount. (Minnesota Statutes, section 273.124, subdivision 13, paragraph h)

Renewing your homestead classification

If this property is granted the homestead classification, it is not necessary for you to reapply for the classification.

However, at any time, the county assessor may require you to provide an additional application or other proof deemed necessary to verify that you continue to qualify for the homestead classification.

If you sell, move or change your marital status

If this property is sold, you or your spouse changes your primary residence, or you change your marital status, state law requires you to notify the county assessor within 30 days.

If you fail to notify the county assessor within 30 days of the change, the property may be assessed the tax that is due on the property based on its correct property class plus a penalty equal to the same amount.

Please return this application to:

**St. Cloud City Assessor's Office
400 2nd Street South
St. Cloud, MN 56301**

**Phone: 320-255-7203
Fax: 320-255-7205
Email: Assessor@ci.stcloud.mn.us**